

## Historical Preservation Commission

August 11, 2014

5:00 p.m.

Community Development Office

Minutes recorded by Kelly Hall, Administrative Assistant.

Commission members present: George Ewing, Tara Lytal, Mark Vaughan, Bettye King, Debbe Tillman and Brian Hudson

City Officials: Roy Edwards

Guests: Ellen Brewer

The meeting was called to order at 5:00 p.m. by George Ewing.

The review of the minutes of the June 9, 2014 Architectural Review meeting were tabled until the next meeting of that committee.

### **New Considerations:**

#### **417-A East College Street**

Ellen Brewer, Jerrell Hutson's daughter, was present to answer any questions pertaining to his plans for the house that was moved onto the property at 417-A East College Street. Now that the house has been moved into place Mr. Hutson plans to enclose the front porch and make the half bath a full bath. The new door will face East College Street and have a brick stoop with a black iron railing around. George Ewing noted that the other houses in the area have porches rather than a stoop, which is somewhat uninviting. Mark Vaughan asked if the electrical service box will be moved; it was noted that it would have to be moved in order to make the changes planned and will need to meet code requirements. It was suggested that it be moved off the new front of the house to a place around the immediate corner. Mr. Vaughan also noted that putting a bigger overhang above the stoop will help protect the front door from the effects of weathering as well as provide cover for anyone standing on the stoop. It will also make it look more welcoming. The subject of parking was raised as it was noted that the only available area for parking is between the house and the street which will leave no room for a green space. After additional discussion three items of concern were identified.

1. The electrical panel box should be moved away from the street-facing side of the house;
2. In keeping with the appearance of other houses in this district, something larger than just a stoop with more floor area and some type of over-hanging structure over the door is needed;
3. Parking and landscaping plans need to be submitted for approval.

Debbe Tillman noted that the approval for moving the house into this location was pushed through due to a deadline imposed by Mississippi College so they could begin prep work for new student housing. In order to preserve the historic appearance of this neighborhood perhaps we should wait until Mr. Hutson returns from his trip so he can address these concerns. Betty King made a motion, seconded by Brian Hudson, to table this item until Jerrell Hutson returns and can be present at our next meeting on September 8. The vote was unanimous in favor and the motion carried.

**Other Business:**

A model ordinance related to the establishment and organization of a Historical Preservation Commission (HPC) was distributed previously by email to commission members. As part of our application process to become a Certified Local Government, a new ordinance will need to be adopted. Mr. Edwards noted that there are several sections that will need to be deleted completely or modified. The section related to certificates of appropriateness (CAs) indicates that the HPC has the authority to grant CAs. Our HPC will only recommend to the Mayor and Board of Alderman that a CA be granted. There are some requirements that we address differently than what is stated in the model. The model ordinance states that the HPC holds public hearings but our procedure is for public hearings to be held by the Planning and Zoning Committee. After reviewing the model ordinance further, Tara Lytal suggested it would be a good idea to ask Barry White from the Mississippi Department of Archives and History to review the model ordinance with us at our next meeting and let us know if the procedures we have in place are sufficient or if we should make any changes.

Mr. Ewing noted that the next regular meeting would be scheduled for Monday, September 8, 2014, at 5:00 p.m.

There being no further business to come before the committee, Betty King moved to adjourn and was seconded by Debbe Tillman. The vote was unanimous in favor and the motion carried to adjourn at 6:15 p.m.